

Student Rocket Number

Student Last Name

Student First Name



**Verification
Worksheet
2009-10**

Address (include apartment number, if applicable)

City

State

Zip Code

()

Preferred Phone Number

Your Free Application for Federal Student Aid (FAFSA) was selected for a review process called “**verification**.” In this process, our office will be comparing information from your application with signed copies of your and your family’s 2008 federal income tax returns, W-2 forms, and/or other financial documents. If there are any differences between your application information and your financial documents, our office will make corrections electronically. Please complete this process as soon as possible so that your financial aid won’t be delayed. Should you have questions, please contact us at 419.530.8700.

What you need to do now . . .

If you are a **DEPENDENT** student, please provide information about you and the parent(s) and step-parent whose information was provided on the FAFSA.

If you are an **INDEPENDENT** student, please provide information about you (and your spouse, if you are married).

1. Collect your family’s financial documents (signed 2008 federal income tax returns, all W-2 forms, etc.). **Please sign federal income tax returns even if they were done by a tax preparer.**
2. Complete and sign this Verification Worksheet.
3. Submit the completed Verification Worksheet, signed federal income tax returns, all W-2 forms, and any other requested documents to the Office of Student Financial Aid as soon as possible.

Acceptable IRS federal income tax returns include: 1040EZ, 1040A, 1040, 1040 Schedule C (if applicable), or foreign tax return. If you did not keep a copy of your tax return, request a transcript of your return from the IRS by calling 1.800.829.1040 or by completing and mailing a “Request for Transcript of Tax Return” form (available at www.irs.gov), or request a copy from your tax preparer. If you did not keep copies of your W-2 forms, request copies from each of your employers.

IF YOU ARE A DEPENDENT STUDENT, ANSWER THE FOLLOWING QUESTIONS:

1. Did you file a federal income tax return for 2008? Yes___ No___
2. If you did not file a federal income tax return, did you receive any W-2 forms for earnings in 2008? Yes___ No___

Answer the following questions only about the parent(s) and step-parent whose information was provided on the FAFSA.

1. Did your mother (or stepmother) file a federal income tax return for 2008? Yes___ No___
2. Did your father (or stepfather) file a federal income tax return for 2008? Yes___ No___
3. If your mother (or stepmother) did not file a federal income tax return, did she receive any W-2 forms for earnings in 2008? Yes___ No___
4. If your father (or stepfather) did not file a federal income tax return, did he receive any W-2 forms for earnings in 2008? Yes___ No___
5. Does your family operate a family owned and controlled small business?
If yes, do they employ more than 100 full-time or full-time equivalent employees? Yes___ No___

IF YOU ARE AN INDEPENDENT STUDENT, ANSWER THE FOLLOWING QUESTIONS:

1. Did you file a federal income tax return for 2008? Yes___ No___
2. If you did not file a federal income tax return, did you receive any W-2 forms for earnings in 2008? Yes___ No___
3. If you are married, did your spouse file a federal income tax return for 2008? Yes___ No___
4. If you are married, and your spouse did not file a federal income tax return, did he or she receive any W-2 forms for earnings in 2008? Yes___ No___
5. Do you (or your spouse, if married) operate a family owned and controlled small business?
If yes, do you employ more than 100 full-time or full-time equivalent employees? Yes___ No___

VERIFY

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FUNDS RECEIVED FOR CHILD SUPPORT AND OTHER UNTAXED INCOME INFORMATION
(See Questions 47 and 95 on the 2009-2010 FAFSA)

Report below any income received during the 2008 calendar year. Report the amount received for the entire year, not monthly amounts. Do not leave any questions blank. If the answer is zero, enter \$0.

ALL STUDENTS: You must complete the Student/Spouse column.

ALL DEPENDENT STUDENTS: Your parent(s)/step-parent must complete the Parent column.

Table with 3 columns: Student/Spouse, Source of Untaxed Income, Parent. Rows include categories like Child support, Housing, food, and other living allowances, Veterans' noneducation benefits, etc.

If you, your spouse (if you are married), your parent(s), or your step-parent (if applicable) did not and will not file a 2008 federal income tax return, list below all employers and any other source of income received in 2008. Use W-2 forms or other earnings statements to complete this section and provide copies of these documents.

Table with 3 columns: Student/Spouse/Parent/Step-parent Name, Employer/Source of Income, 2008 Amount. Multiple empty rows for data entry.

By signing this worksheet, I (we) certify that all of the information reported to determine eligibility for federal student financial aid is complete and correct. If dependent, one parent whose information is provided must sign.

Student Signature Date

Parent Signature Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

RETURN TO:

The University of Toledo
Office of Student Financial Aid
2801 West Bancroft Street, Mail Stop 314
Toledo, OH 43606-3390

Fax: 419.530.5835