



Dependency Appeal 2009-10

1. Read the entire packet to understand what you need to do.
2. Complete this form and return it with all required documentation to the address listed below.
3. Your appeal will be forwarded to a financial aid advisor for review. If additional documentation or information is required, you will be notified.
4. When a decision has been made regarding your dependency status, you will be notified by telephone, by e-mail, or by regular mail, depending on the time of the year. All decisions are final.
5. Use the following checklist to ensure that your appeal is complete. Please do not submit your appeal until you have completed all steps and gathered all necessary documentation.

_____ Complete the reverse side of this page by outlining the unusual or mitigating circumstances that support why you should be considered an independent student.

If your reason for filing an appeal is that you support yourself or your parents refuse to support your education, those reasons alone are not sufficient to submit a dependency appeal.

_____ Attach documentation supporting your appeal (refer to POSSIBLE SITUATIONS AND REQUIRED DOCUMENTATION section on page 4).

_____ Attach a signed copy of your 2008 federal 1040, 1040A, or 1040EZ tax return.

_____ Attach a copy of your 2008 W-2(s).

_____ Attach documentation of any other income you received in 2008.

_____ Attach a completed and signed 2009-10 Verification Worksheet available on our website under common forms.

_____ Attach a completed and signed 2009-10 Free Application for Federal Student Aid (FAFSA) available on our website under common forms *(If you have already filed a 2009/2010 FAFSA, you do not need to file another one).*

**Return all
documentation
to:**

**The University of Toledo
Office of Student Financial Aid
2801 W. Bancroft St., Mail Stop 314
Toledo, OH 43606-3390**

**419.530.8700 – Phone
419.530.5835 – Fax
1200 Rocket Hall**

The criteria that determine a student's dependency status for federal financial aid purposes are established by the U.S. Congress and the U.S. Department of Education. If you can answer "yes" to any one of the following questions, you will be considered an independent student and you will not need to file an appeal:

- **Were you born before January 1, 1986?**
- **Are you married? (Also answer "yes" if you are separated but not divorced.)**
- **Do you have children who will receive more than half of their support from you between July 1, 2009 and June 30, 2010?**
- **Do you have dependents (other than your children or spouse) who live with you and who will receive more than half of their support from you, now and through June 30, 2010?**
- **Are you a veteran of the U.S. Armed Forces?**
- **Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?**
- **At any time since you turned 13, were both of your parents deceased, were you in foster care or were you a ward/dependent of the court?**
- **Are you or were you an emancipated minor as determined by a court in your state of legal residence?**
- **Are you or were you in legal guardianship as determined by a court in your state of legal residence?**
- **At any time on or after July 1, 2008, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?**
- **At any time on or after July 1, 2008 did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?**
- **At the beginning of the 2009-10 school years, will you be working on a master's or doctorate program (such as a MA, MBA, MD, JD, PhD, EdD, or graduate certificate, etc.)?**

If you do not meet one of the above conditions, but still feel there are circumstances that warrant you being considered independent of your parents, you **must** provide the appropriate supporting documentation required for your situation. Please refer to the following chart and the reverse side of this page to clarify what is necessary for your appeal. This chart offers the most common situations presented for consideration in a dependency appeal; however, it is not comprehensive. Please contact a financial aid advisor if you have questions regarding your situation if it is not listed on the following page.

POSSIBLE SITUATIONS AND REQUIRED DOCUMENTATION

(Refer to reverse side for possible sources of professional documentation)

<p>Your parents have abandoned you and you have been under the care of another adult or have been supporting yourself since that abandonment.</p>	<p>A letter from high school guidance counselor and letter from one other professional source.</p>
<p>You and your parents have severed all contact due to circumstances that would constitute an endangerment (physical or psychological) to you.</p>	<p>Court documentation or police report(s), a letter from a counselor, and/or other professional source that is aware of your situation.</p>
<p>Your parent (in a single parent family) or both of your parents (in a two parent family) are incarcerated.</p>	<p>Documentation of incarceration.</p>
<p>Your supporting parent is deceased and you have no contact with your surviving parent.</p>	<p>A copy of a death certificate and a letter or document from one other professional source.</p>

It is your responsibility to identify the parties who may be able to help you document your situation. The following are suggestions for sources that you may go to for documentation to support your dependency appeal. Generally, letters from parents, friends, or roommates are not acceptable.

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| <ul style="list-style-type: none"> • Minister • Doctor • Attorney • Counselor/Therapist | <ul style="list-style-type: none"> • Relative (not a parent) • Teacher/professor • University administrator • Caseworker |
|---|--|

Any letter submitted as documentation should be on letterhead stationery, if appropriate, and should include:

- The reason why you cannot provide your parents' information on the FAFSA
- The nature of the writer's relationship to you and the length of time they have known you
- The writer's name, signature, address, and telephone number

PLEASE NOTE:

Upon receipt of your documentation it may be necessary to request other additional information to clarify or supplement documentation already submitted. You will be notified if additional information is needed.

